

Vienna Square HOA / Villas At Vienna Square HOA

Request for Architectural Change

Name: _____ Phone: _____

Address: _____ Lot #: _____

Approximate Start/Completion Date: _____ Email: _____

This application will not be voted on if submitted on the day of the monthly meeting.

Submit all applications well in advance so we have time to review, request additional information, and meet with you if needed. This application is valid for 90 days from the date of approval.

Specify the type of change/modifications including dimensions, photographs, exact colors, lot surveys or schematics in relation to lot borders if applicable. Specify plant varieties, and layout if changing or adding landscaping. **Applications need full, and complete documentation for the ARC vote.**

Homeowner's Responsibility: I accept the liability for the workman, myself, contractor, and/or any third party who may be involved with this change/modification and hold harmless the Vienna Square Homeowner's Association, the Villas at Vienna Square HOA, and the Board of Directors for any liability arising from accidents or injuries occurring on the job or as a result of workmanship performed. I assume full responsibility for the maintenance and repairs of the same aforementioned change/modification, and for any liabilities for injuries caused by the lack of such repairs or maintenance. **I agree to obtain county permits as applicable.**

NOTE: PLEASE PROVIDE THE NAME OF CONTRACTOR AND CONTACT # IF APPLICABLE:

Homeowners signature: _____ Date: _____

For the Board of Directors Architectural Review Committee:

Approved: _____ Disapproved: _____

Conditionally Approved with adjustment/ awaiting permits:

Signature: _____ Title: _____ Date: _____

Deposit the completed form in the Association drop box located on the wall next to the office inside the clubhouse.